CITY OF VINCENT

LIBRARY AND LOCAL HISTORY CENTRE
Request for Reconsideration of Library Material

Thank you for your interest in the Library collection. A team of qualified staff will review your request and provide a written response within 10 working days of receipt of your request. You may view the Library's Collection Management Policy here, or by simply searching 'policies' on our website (see Policy 3.11.1).

You may mail your completed request to the library at:

City of Vincent Library
PO Box 82,
LEEDERVILLE WA 6902

OR submit online at mail@vincent.wa.gov.au

PLEASE PROVIDE YOUR DETAILS:

Name: _____

Address: _____

Your membership number:														

DETAILS OF LIBRARY ITEM – please tick format

Book	DVD	Book on CD	Music CD	Magazine
eBook	eAudiobook	CD-ROM	Magazine	

Title: _____

Author: _____

Publisher: _____

Library item barcode													

1. Did you read/listen to/view the whole item? _____
2. To which aspects of the item do you object? (Please provide page number, magazine edition, part of DVD etc) _____
3. Can you explain why you object to these aspects? _____
4. What do you recommend the library do with this item? _____
5. Any further comments _____

Please use the back of this form if more space is required.