



CITY OF VINCENT
LIBRARY &
LOCAL HISTORY CENTRE



Printer ID: 110134

PRINTING INSTRUCTIONS

PRINT FROM PUBLIC PC

1. Select 'Print'
2. Select your options for B&W or colour printing
3. Select number of copies
4. Accept 'Terms and Conditions'
5. Select 'Continue'
6. Choose print release & payment methods:
 - a. Pay with Cash
 - b. Print with Password
 - c. Pay at Desk

PAY WITH CASH

1. Write down print 4 digit code
2. Go to printer/photocopier computer & follow prompts to pay for & release your printing

PRINT WITH PASSWORD

1. Follow prompts to set printing password
2. Go to printer/photocopier computer & follow prompts to pay for & release your printing

PAY AT DESK

1. Enter first name
2. Select 'Order Print'
3. Write down print code
4. Go to service desk to pay for & release printing
5. Collect printing from printer/photocopier

MOBILE PRINTING

1. Scan QR code & enter Printer ID 110134
2. Follow prompts

FEES	
Black & white	40c per page
A4 Colour	\$1 per page
A3 Colour	\$2 per page